



# Shikana 4 Residents

*..the chama software*

## About Shikana 4 Residents

Shikana 4 Residents (S4R) is a computer program for use in the context of running an estate residents association - a chama. It is intended for use by the treasurer of such a group. It is a database system that focuses on 2 concepts:

- (a) Data capture and transaction processing;
- (b) Data analysis and preparation of reports.

Some of the business activities handled include:

- Registration of house owners and residents;
- Invoicing, including proforma invoices;
- Levying of ad hoc charges (fines, penalties, etc);
- Receiving payments;
- Banking transactions;
- Tracking of recurrent expenses;
- Tracking of investments;
- Refunds;
- Appropriation of annual surplus;
- Data analysis and reporting;
- House-keeping tasks, e.g., updating of the charging scheme.

## Output Reports

More than 30 different reports are available in S4R; some notable ones include:

- Membership list;
- Charging scheme;
- Monthly and quarterly proforma invoices;
- Payment receipts and other vouchers;
- Member statement of account;
- Cashbook;
- Debtors list;
- Expenses report;
- Investment status report;
- Trial balance;

- Association's income & expenditure report;
- Balance sheet.

## Benefits of Using Shikana 4 Residents

Why invest in this software product?

- ***Better record keeping.*** What you cannot quantify, you cannot control. Shikana 4 Residents enables you to collect together, store, and quantify your revenues, expenses, investments, etc. These totals provide you with a better opportunity to control your chama's affairs.
- ***The bottom line.*** Periodical operating results are available to you at the click of a button. This enables you to make future plans based on solid information.
- ***Easier tracking of debtors.*** No matter how many members you have, monitoring their payments becomes very easy. Debtors information is always at hand.
- ***Receipting.*** You need not retain a manual receipt book anymore. As long as you have a computer printer at your disposal, you can issue computer-generated receipts and other vouchers. What's more, a receipt for a given payment can be printed out even years after receiving the money.
- ***Containment of book-keeping costs.*** For groups with many members, a lot of transaction data is generated. The analysis of such data would require procurement of book-keeping services from time to time. This expense can be avoided or minimized by investing in S4R.
- ***Minimal cost outlay.*** With a price tag of only 18,500 Kenya shillings that includes 6 hours of user training and a 9-month warranty, S4R is cheap and easy to use. You also get unrivaled user support.



## Requirements

To make optimal use of Shikana 4 Residents, you will need to have the following resources:

- A PC or laptop computer installed with Microsoft Office;
- A printer. A small laser printer or a dot-matrix printer will do;
- A CD drive or an external hard disk for data backup;
- An anti-virus program;
- A desk and a chair;
- Some stationery (paper & tonner or printer ribbon).

## How About a Free Demonstration?

We provide free demonstrations of Shikana 4 Residents to prospective customers. You can use such demonstrations to gauge product quality or to discuss customization requirements. Just get in touch with us and we will come to you.

## 60-Day Free Trial Copy

In addition to a free product demonstration, we are happy to provide you with a 60-day free trial copy of the software for you to try out independently.

This is a great way of finding out if you like the software enough to buy it, and if any fine-tuning will be needed.

## Training

Scheduled training for a maximum of 6 hours (3 sessions of 2 hours OR 2 Sessions of 3 hours) will be provided at no extra cost during implementation.

Persons who are not very familiar with the use of computers are encouraged to book additional training of about 5 hours at a cost of KSh 750 per hour.

## Product Support

Product support will be provided in three ways: phone calls, email messages and site visits. The product vendor will exercise discretion in determining when a site visit is necessary.

Within the first nine (9) months, and subject to terms and conditions indicated in the product license agreement, product support will be largely free.

After the first nine months, product support will be provided at a fee, either on ad hoc basis or based on an annual support agreement.

## Other Products From Milestone Computing

We have other software products for the real estate world:

- **Daftari PMS** - This computer program works for real estate agents, focusing on rent collection business and associated tasks. It also has features to support selling of plots, land and houses. It is a great product to have for only KSh 45,000.
- **Landlord Chronicle** - This is similar to Daftari PMS, but it is created with an individual landlord in mind. It focuses on all aspects of running a rental houses enterprise. This product provides an individual landlord with a wealth of tools and information.

### GET YOUR COPY OF SHIKANA 4 RESIDENTS TODAY

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